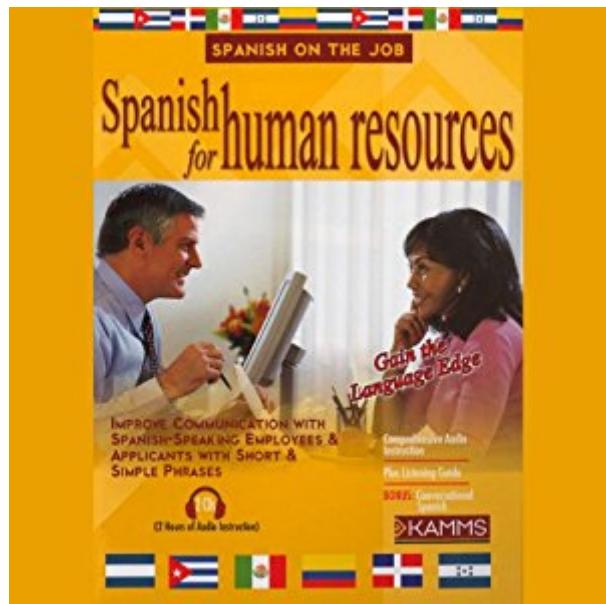


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# Spanish For Human Resources



## Synopsis

With the rapidly increasing Spanish-speaking workforce, knowing Spanish has become crucial in human resources. Learning Spanish will empower you to meet the needs of the growing number of Spanish-speaking employees and will help you in fulfilling your career goals. If you are in the human-resources field and need to make yourself understood with Spanish-speaking employees and applicants, Spanish for Human Resources will provide you with the essential phrases to meet your needs. Learn the words and phrases that relate to the most commonly encountered situations in human resources without tedious grammar lessons. Topics covered: The Application Process Interviewing Applicants Explaining Benefits General Instructions Praising Employees Handling Problems Explaining Policies And Much More!

## Book Information

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